



Statement of Financial Responsibility

(current UWS academic catalog can be found at <http://www.uws.edu/academic-catalog/>)

*Students are personally responsible for meeting their financial obligations to the University of Western States. It is a student's responsibility to monitor their myUWS account activity online at <https://my.uws.edu/SelfService/Home.aspx> and make payments accordingly, as well as maintain a valid phone number, e-mail and mailing address. UWS uses school e-mail as an official method of communication with a student, and therefore I am responsible for reading the e-mails I receive from the university on a timely basis. Student balances are available online instantaneously within the myUWS account. Tuition statements are published on myUWS for any student with a balance per the schedule on the Business Office page. **Payment of tuition and fees is due on or before the first day of the term.** Returned checks will be subject to a returned item fee and the payment on your account will be reversed.*

Interest begins accruing on the first day of the term, however, a 10-day grace period is granted to make satisfactory payment arrangements with the Business Office. Detailed information about the tuition due dates is available on the Business Office [web page](#). Interest will continue to accrue each subsequent month when a balance remains.

For a nominal fee, during the first month of the term students have the option of a deferred payment plan whereby tuition and fees may be paid in no more than three installments over the course of the term.

Any balance due to the university after the grace period ends constitutes a past due debt. Payment of past due debts, including but not limited to accrued interest and/or late fees, must be made to the university prior to continued attendance or receipt of a diploma. Any past-due debt to the university or any of its departments or auxiliary services is grounds for termination of campus privileges regularly granted to students or alumni.

Account balances outstanding for more than 90 days without payment may be referred to outside collection and may be reported to a credit reporting agency. In addition to all outstanding charges to the university, student financial responsibility also includes fees incurred for collecting the debt. Any account referred to a collection agency will continue to be assessed monthly interest at 18% per annum and collection fees at an effective rate of 33.3% of the principal balance for which the student is responsible. The student is also responsible for any attorney, court and legal fees incurred in collection of the delinquent account balance. If the account has been assigned to a collection agency, UWS cannot accept payments on the account. Therefore, students wishing to make payment on outstanding debts to the university will need to contact the agency responsible for collection of the debt directly. Payment in full must be made to the collection agency, and registration and/or release of transcripts will be restricted until UWS receives the funds in full from the collection agency.

PERMISSION TO THE UNIVERSITY OF WESTERN STATES:

I grant permission to the University of Western States to use any federal student financial aid credit balances to pay all charges on my student account, including but NOT limited to tuition and fees (including preparatory coursework if meeting other financial aid eligibility requirements), parking fees, library charges, interest on past due balances, and any other charges posted to my account.

By signing, I hereby certify that I have read the statement of financial responsibility and agree to comply with its stated provisions.

Name

Signature

Date
