



Audit is a registration status that allows students to attend a course without receiving credit. Audit credits do not count toward full-time status, nor do they count toward the determination of continuous enrollment. University of Western States allows students to audit a course as outlined below.

Students auditing a course may participate in class, complete assignments, and take examinations as agreed upon with the instructor. Students receive a non-academic grade designation of "AU" for audited courses. An "AU" grade does not count toward graduation. Auditing offers students the option of exploring a course(s) without affecting their grade point average (GPA). Not all UWS courses are available for audit. Students who have been dismissed from their program are not permitted to audit courses unless an audit is established as a requirement for their readmission.

Students auditing a course:

- May audit one course per term. This number may be increased upon approval from the appropriate program director or dean.
- Are required to complete the "Audit Application and Registration Form" and may be required to pay an application fee. The college dean determines if the course is available for audit.
- Are charged tuition at one-half the regular rate, plus any other applicable fees. Financial aid is not available for audited courses. Tuition and Fee Schedules are posted on the UWS website.
- Are not required to complete written assignments, learning activities, or exams, and may be precluded from access to certain assignments or assessments by the dean, program director, or course instructor.

Changing Enrollment Status to between "Audit" and "Credit-Bearing"

Prior to the published deadline for adding or dropping courses, students may change their enrollment in a course from audit to credit-bearing, or from credit-bearing to audit, with the dean's approval. When transitioning from audit to credit-bearing, the student is charged the remaining one-half of the tuition and any other applicable fees. When transitioning from credit-bearing to audit, half of the student's course tuition is refunded.

If a student has already completed the audit of a course, it is not possible to change to a credit-earning grade; however, students may retake a previously audited course for credit. Associated tuition and fees apply.

Related Policies: [Policy 1207 Grading System](#)
[Policy 1211 Grade Appeal](#)
[Policy 1215 Drop Add](#)
[Policy 1237 Transcripts](#)
[Policy 3025 Student Financial Responsibility](#)
[Policy 3201 Tuition and Fee Refunds](#)
[Policy 3804 Satisfactory Academic Progress for Financial Aid Eligibility](#)

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