



University of Western States programs provide sufficient preparation for students to achieve successful completion of most optional and all required national and state board examinations related to their discipline. UWS does not require students to take these exams, but failure to do so will make the student ineligible for licensure in most states.

Qualifying for testing accommodations at UWS **does not** guarantee qualification with outside licensing and/or certifying agencies. Each organization has criteria for granting accommodation(s). Licensure and certification requirements vary based on jurisdiction and profession. Students seeking accommodations for licensure/certification examinations should check with the specific licensing and/or certifying agencies for details on available accommodations procedures.

Students should refer to individual outside licensing and/or certifying agencies regarding eligibility requirements to sit for board and licensing exams.

Eligibility for National Board of Chiropractic Examiners (NBCE)

Authorization to Take NBCE Exams

Exam eligibility can be found on the UWS or NBCE websites. To receive university authorization to take an NBCE exam, students must complete an application on the NBCE website by the published deadline. NBCE notifies the Office of the Registrar that there are applications pending that need certification before the student is allowed to sit for an exam.

Use of Examination Results

The university may use outcome information from such exams in accordance with its agreed terms of use from the test administrator (e.g., NBCE) in ongoing student and program assessment efforts.

Board scores cannot be used to replace unsatisfactory grades earned in courses at the university.

Eligibility for North American Board of Naturopathic Examiners (NABNE) Naturopathic Physicians Licensing Examination (NPLEX)

Students must be enrolled in or graduated from a program that holds Candidacy status or Accreditation by the Council on Naturopathic Medical Education (CNME) to be eligible to take an NPLEX exam.

Authorization to Take NPLEX Exams

To receive university authorization to take an NPLEX exam, students must submit a properly completed NPLEX application to the Office of the Registrar by the published deadline.

Use of Examination Results

The university may use outcome information from such exams in accordance with its agreed terms of use from the test administrator (e.g., NPLEX) in ongoing student and program assessment efforts.

Board scores cannot be used to replace unsatisfactory grades earned in courses at the university.



Eligibility for the National Board for Certification in Occupational Therapy (NBCOT) Examination

Doctor of Occupational Therapy (OTD) students are eligible to apply and take the NBCOT exam after they have met all degree and graduation requirements for the OTD program. However, the score for the exam will not be released until NBCOT receives a copy of the official final transcript.

Authorization to Take NBCOT Exams

Students must complete the NBCOT exam application on the NBCOT website, pay the application fee, and request that a final UWS transcript be released to NBCOT. NBCOT will only accept official transcripts electronically that are transferred using a secure and verifiable transcript service or clearinghouse. The documents should be sent to transcripts@nbcot.org. NBCOT does NOT accept emailed transcripts. A mailed transcript from the UWS registrar's office must be placed in an envelope that either has a return address for the registrar's office OR is marked with a registrar's stamp, the registrar's initials, or "Transcripts Enclosed" on the back flap. Transcripts should be mailed via USPS only to: NBCOT, Inc. One Bank Street, Suite 300, Gaithersburg, MD 20878.

Use of Examination Results

The university may use outcomes information from such exams in accordance with its agreed terms of use from the test administrator (e.g., NBCOT) in ongoing student and program assessment efforts. Board Scores cannot be used to replace unsatisfactory grades earned in courses at the university.

Eligibility for the National Counselor Examination (NCE) or National Clinical Mental Health Counseling Examination (NCMHCE)

Clinical mental health counseling students are prepared to complete the NCE or NCMHCE in their program curriculum. These examinations are administered by national credentialing agencies and are independent of the university. All state licensure boards require an examination, which most often is the NCE or NCMHCE. As noted above, UWS does not require students to take these exams, but failure to do so may make the student ineligible for licensure in most states.

Related Policies: [Policy 1207 Grading System](#)
Policy 1218 Academic Standing and Satisfactory Academic Progress

Keywords: academic, authorization, eligibility, grading system, national boards, Part I, Part II, satisfactory progress