



The University of Western States (UWS) academic catalog provides information regarding UWS's current course offerings, curriculum requirements, academic policies and procedures, and guidelines for enrollment and degree completion.

UWS operates its programs in accordance with the provisions in the academic catalog. The UWS academic catalog is subject to change. UWS acts in good faith when considering changes to its academic catalog and takes reasonable steps to minimize the impact of any such changes on its currently enrolled student body. UWS also takes reasonable steps to ensure currently enrolled student body are aware of any such changes.

UWS maintains the academic catalog in accordance with the following processes and procedures.

Degree Plans and Curriculum Requirements

The office of academic affairs (OAA) manages the placement of degree plans and curriculum requirements in the academic catalog. The OAA ensures that curriculum items are reviewed and approved from the appropriate college and university curriculum committees before being included in the academic catalog.

Other Catalog Information

Catalog information regarding matters other than degree plans and curriculum requirements are approved by the appropriate vice president and the vice president for academic affairs before being included in the academic catalog.

Online Catalog

UWS makes the academic catalog available online and takes reasonable steps to ensure that the online version of the academic catalog is current and changes to the academic catalog are reflected in the online version. In the event of a discrepancy between the online version of the academic catalog and a published hardcopy, the online version will control.

Deadlines

Revisions to the current academic catalog are made in accordance with the following deadlines:

- **Hardcopy** – Changes to be included in the published hardcopy of the academic catalog, including all curriculum and program updates, must be submitted to the OAA by the end of week 3 of spring term.
- **Online** – Changes to the online version of the academic catalog must be submitted to the OAA by week 3 of spring term.



Student Responsibility

UWS students are responsible for understanding the contents of the current academic catalog and consulting with their program director or dean if they have questions. Graduation requirements are determined by the year a student matriculates into a UWS academic program. Prospective students may refer to the academic catalog available online.

Disclaimer

While every effort is made to ensure the accuracy of the information in the academic catalog, UWS reserves the right to make changes to the academic catalog as deemed necessary. The catalog is not a contract between UWS and current or prospective students. Policies and procedures are subject to change and such changes will apply to all current and prospective students. The university provides timely notice to students regarding catalog changes that affect a student's plan of study. For the most current catalog, visit the UWS website.

Related Policies: [Policy 1203 Enrollment Status](#)
 [Policy 2001 Admission Requirements](#)

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