



Due to curriculum changes or other unusual circumstances (e.g., illness or transfer), a student may not be able to take a course through normal enrollment and attendance, and may need instead to take an independent study course. An independent study is generally a one on one learning experience that meets the learning outcomes for a specific course in the program.

The following conditions must be met in order to qualify:

1. The independent study work is proposed as an alternative to normal enrollment in a course due to enrollment conflicts created by a curriculum change or some other unusual circumstance such as illness, or transfer.
2. The independent study work is not to be used as a means of remediating a course that the student has previously taken and earned a grade of F, NP, or D.
3. The proposed independent study work must be for the same number of hours as the course it is to replace.
4. The proposed independent study learning contract must be approved by the instructor, the appropriate division chairperson or program director, and the respective college dean.
5. Independent study must be done during a normal academic term.
6. Tuition is assessed according to standard guidelines.

An independent study differs from a directed study. A directed study is a defined course within the curriculum that has been approved by the curriculum committee and is listed in the course catalog.

Related Policy: [Policy 1207 Grading System](#)

Keywords: directed study, independent study, substitution