



Transfer credits are applied toward courses in a degree program through a review process coordinated by the dean and program director. Credits may be considered for transfer from other programs or institutions if the originating entity was accredited at the time the credits were earned by the student. Courses used to meet specific admission requirements are not eligible for transfer credit. Credits earned through authorized continuing education entities may be considered for transfer through the review process.

Students may transfer a maximum of 16 graduate credits into degree programs in the college of graduate studies.

Students in the doctor of chiropractic program are required to earn the final 25 percent of program credits at UWS.

Transfer credits are not accepted in the master of science in diagnostic imaging program.

Transfer of Accredited College or University Credits

Applicants for transfer to UWS are required to meet all of the following conditions:

- Be in good standing, or have been in good standing, in the program from which transfer credits are requested.
- Meet the UWS admissions eligibility requirements in effect at the time the transfer is requested.
- Have earned the requested transfer credits at an institution accredited by an agency recognized by the United States Department of Education or approved by the dean and vice president overseeing the program.

Non-traditional or non-institutionally-based coursework that is recommended by the American Council on Education's (ACE) College Credit Recommendation Service (CREDIT) may be considered for transfer credit.

Transfer credit is awarded only for courses with a grade of C or higher for the college of chiropractic or a grade of B- or higher for the college of graduate studies. Grades such as pass and satisfactory may be accepted.

Age of Transfer Credit

The age of transfer credit accepted varies by program. Refer to the academic catalog for programmatic information.

Transfer Credit Request Deadline

Doctor of Chiropractic Program: Applicants currently or previously enrolled in a doctor of chiropractic or other first-professional health care program are required to request consideration of transfer credits during the application process. Prior to matriculation, these applicants are required to affirm

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in writing their agreement to the courses that will be accepted for transfer. Applicants who fail to affirm agreement to the transfer credit decision are not awarded transfer credit.

Applicants not currently or previously enrolled in a doctor of chiropractic or other first-professional health care program may request consideration of transfer credit during the application process or throughout their first three terms of enrollment at UWS. Transfer credit requests are not considered beyond the third term of enrollment.

College of Graduate Studies: Applicants may request consideration of transfer credit during the application process or throughout their first three terms of enrollment at UWS. Transfer credit requests are not considered beyond the third term of enrollment.

Criteria for Assessment

Courses considered for transfer credit are evaluated for equivalency based on content, learning outcomes and credit/clock hours to corresponding courses at UWS as determined on a course-by-course basis by dean overseeing the program. Review of course descriptions for content, learning outcomes, assessments, hours, course syllabi and faculty credentials may be used in the evaluation of courses for transfer credit.

Courses considered for transfer credit must be at the same or higher level as those offered at UWS. As such, undergraduate credits from elsewhere may only be transferred in for undergraduate credits at UWS. Graduate credits (500 level and above) from elsewhere may be considered for undergraduate credit at UWS, with approval dean.

Transfer of Authorized Continuing Education Credits

Instruction offered through a UWS authorized continuing education provider may be considered for acceptance toward a UWS degree through a review process coordinated by the dean and program director. UWS must be provided documentation of the content and assessments completed by the student. To be an authorized entity, the continuing education organization must have formal, documented policies and procedures utilized to review and approve the continuing education offering. Authorized entities may include organizations such as the American Association of Continuing Medical Education.

A UWS faculty member with applicable expertise/experience reviews the certification/training curriculum, learning outcomes, learning assessments and qualifications of the course instructor/s for completeness, applicability and acceptable rigor.

Each UWS credit, per federal regulations, requires a minimum of 11 hours of contact time involving participation in lecture-based content. The material may be delivered through online or other communication media, so long as the number of hours has been confirmed through documentation. Laboratory continuing education events are awarded at 22 contact hours for one UWS credit. For continuing education courses that include both lecture and laboratory hours, the

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reviewing faculty member calculates the lecture and lab credits according to the time spent in each type of learning.

Recording of Transfer Credit

Accepted transfer credits become part of the student's permanent academic record. Accepted transfer credits are included in calculations of satisfactory academic progress for purposes of receiving federal financial aid. See [Policy 3804 Satisfactory Academic Progress – Financial Aid Eligibility](#).

Related Policies: [Policy 3804 Satisfactory Academic Progress – Financial Aid Eligibility](#)

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