



Scope

This policy applies to all University of Western States (UWS) health center employees who are responsible for the creation and evaluation of chiropractic patient treatment plans, which includes but is not limited to clinicians and office management staff.

Purpose

This policy provides guidance regarding the creation of patient treatment plans. It is based on applicable state laws, statutes, and regulations. Compliant treatment plans uphold high standards of quality patient care and demonstrate medical necessity through documentation.

Definitions

- **Treatment Plan:** Written plan of the various treatments and modalities prescribed by the clinician for a set period and includes short and long-term goals.

Policy

The UWS health center adheres to the requirement of having written treatment plans for all patients who are in an active episode of care. As a rule, this health center uses standards established by the Oregon Board of Chiropractic Examiners (OBCE). In the absence of specific documentation requirements set forth by OBCE, Medicare's documentation requirements are followed.

These standards include:

- Frequency and duration of each treatment
- Evaluation of treatment effectiveness
- Short- and long-term goals
- Date of the treatment plan

University policy is to separately and clearly identify any treatment given on the date of the Evaluation and Management (E/M) service within the daily note.

Clinicians:

- Create a treatment plan based on the criteria listed in the policy above once the appropriate exam has been conducted and any necessary imaging or diagnostic testing has been evaluated and add the treatment plan to the patient's chart in the EHR software.
- Note any alterations to the treatment plan in the case that prior to the plan's expiration date the patient is not progressing as expected.
- Document any changes to the treatment plan including reasoning for the change.
- Use the prior treatment plan to assess whether treatment goals have been reached and if the patient has been compliant with all the clinician's treatment recommendations and to inform subsequent treatment plans.
- Perform and document a written informed consent process [PARQ (Procedures, Alternatives, Risks, and Questions) conference] when treatment plans are initiated or modified.



This health center maintains and keeps current documentation standards.

Related Policies: [Policy 1410 Periodic Re-Evaluation Documentation - Chiropractic](#)