



University of Western States administers institutional scholarships and awards using operational and donor funds. The Board of Trustees approves the funding of award programs through approval of the annual budget.

### **Eligibility Requirements**

Eligibility requirements for institutional awards are established in advance of the application period and are posted on the UWS website. Eligibility criteria may include a minimum GPA, academic achievement, professional proficiency, community service, or other criteria. Eligibility requirements vary based on the focus of the award.

### **Cumulative Grade Point Average (GPA) Requirement**

A minimum cumulative GPA may be required to qualify for continuing eligibility of certain awards. If the award recipient's GPA falls below the minimum specified, the award is suspended. When provisions allow, a recipient's award may be reinstated when they raise their GPA above the minimum requirement. GPA requirements for institutional awards are specified in the award notification.

### **Application Requirements**

Students must apply for institutional awards in accordance with the instructions set forth by the university for each award. In some instances, institutional awards are applied for qualified students without requiring an application. Application requirements, including required submission materials and the submission due date, are described on the UWS website.

### **Designated Use for Institutional Awards**

Unless otherwise noted on the website and in the award notification, all institutional awards are designated for direct expenses associated with attending a UWS academic program (tuition and fees) and applied to the student's account.

Students with external funding sources (e.g., VA benefits) are responsible for understanding how an institutional award impacts external funding.

### **Scholarship Review Committee**

A Scholarship Review Committee (SRC) appointed by the university AVP for institutional advancement is responsible for reviewing scholarship applications and selecting recipients for donor-funded scholarships.

Admissions scholarships are reviewed by the admissions leadership team, which is responsible for reviewing scholarship applications and selecting recipients.

### **Enrollment Status and Withdrawal**

If a student withdraws from a term in which they have received an award, the award amount is prorated in accordance with the percent of tuition refund due, unless indicated otherwise in the award notification or UWS website. See [Policy 3021 Tuition and Fee Refunds](#).



**Award Notification**

Students receiving institutional scholarships or awards are notified via email. The award notification email message indicates the name of the award, the amount and duration of the award, and the requirements for continued eligibility (including GPA requirements).

The office of financial aid notifies each student of any change in eligibility, as well as options, if any, for regaining eligibility for future academic terms.

**Related Policies:**    [Policy 1218 Academic Standing and Satisfactory Academic Progress](#)  
                              [Policy 1226 Normal Course Load and Modified Schedules](#)  
                              [Policy 3021 Tuition and Fee Refunds](#)  
                              [Policy 9009 Student Appeal of a University Decision](#)

**Key Words:**    GPA, scholarship