



A UWS student who intends to change their academic program or degree level must apply for and be admitted to the new program or degree level as indicated in this policy.

Academic Program Change Application

A current UWS student who intends to change their academic program (e.g., switch from the master of science in sport and performance psychology to the master of science in clinical mental health counseling) must meet the admission requirements for the program to which they are applying, submit a new application, and pay the required application fee. An academic program change application must adhere to admissions deadlines for the program to which the student is applying.

Applicants for an academic program change must complete a personal interview if required for entry into the program for which they are applying. Essays required for admission into the new program must address the academic, personal and professional reasons for requesting application into a new program. The admissions committee considers the merits of a program change application and renders a decision. A student may appeal an admissions committee decision by filing an appeal within 10 days of receipt of the decision, in writing, to the vice president of academic affairs/chief academic officer, whose decision is final. University of Western States reserves the right to determine whether to admit any student into an academic program.

Degree Level Change Application

A current UWS student who intends to change their degree level within their current academic program (e.g., switch from the doctor of education in sport and performance psychology to the master of science in sport and performance psychology) must meet the admission requirements for the program to which they are applying, submit a new application, and pay the required application fee. A degree level change application must adhere to admissions deadlines for the program to which the student is applying.

Applicants for a degree level change must complete a personal interview if required for entry into the academic program and degree level for which they are applying. Essays required for admission into the new degree level must address the academic, personal and professional reasons for requesting the change. The admissions committee considers the merits of a degree level change application and renders a decision. A student may appeal an admissions committee decision by filing an appeal within 10 days of receipt of the decision, in writing, to the vice president of academic affairs/chief academic officer, whose decision is final. University of Western States reserves the right to determine whether to admit any student into an academic degree program.

Related Policies: [Policy 2001 Admission Requirements](#)
[Policy 2007 Transfer Credit](#)

Keywords: admissions, change, curriculum, degree, program