



University of Western States administers institutional scholarships and subsidy awards using operational and endowment funds. The Board of Trustees approves the funding of award programs through approval of the annual budget. The office of advancement manages scholarship award programs. The office of financial aid administers subsidies.

Eligibility Requirements

Eligibility requirements for institutional awards are established in advance of the application period and are posted on the UWS website. Eligibility criteria may include a minimum GPA, academic achievement, professional proficiency, community service, or other criteria. Eligibility requirements vary based on the focus of the award.

Cumulative Grade Point Average (GPA) Requirement

A minimum cumulative GPA may be required to qualify for continuing eligibility of certain awards. If the award recipient's GPA falls below the minimum specified, the award is suspended. When provisions allow, a recipient's award may be reinstated when they raise their GPA above the minimum requirement. GPA requirements for institutional awards are specified in the award notification.

Application Requirements

Students must apply for institutional awards in accordance with the instructions set forth by the university for each award. In some instances, institutional subsidies are applied for qualified students without requiring an application. Application requirements, including required submission materials and the submission due date, are described on the UWS website.

Scholarship Review Committee

A Scholarship Review Committee (SRC) appointed by the university president is responsible for reviewing scholarship applications and selecting recipients for institutional scholarships. The [UWS Governance and Committee Structure](#) document describes the membership of the SRC.

Enrollment Status, Leave and Withdrawal

Unless otherwise specified in the award notification, students paying modified tuition (on a per-credit basis) due to an approved reduction in course load are not eligible for an award for that academic term. See [Policy 3022 Modified Schedule Tuition – DC Program](#).

If a student takes an approved leave or withdraws from a term in which they have received an award, the award amount is prorated in accordance with the percent of tuition refund due, unless indicated otherwise in the award notification or UWS website. See [Policy 3021 Tuition and Fee Refunds](#).

Award Notification

Students receiving institutional scholarships or subsidies are notified via email message. The award notification email message indicates the name of the award, the amount and duration of the award, and the requirements for continued eligibility (including GPA requirements).



The office of financial aid notifies each student of any change in eligibility, as well as options, if any, for regaining eligibility for future academic terms.

Related Policies: [Policy 3021 Tuition and Fee Refunds](#)
 [Policy 3022 Modified Schedule Tuition – DC Program](#)
 [Policy 3804 Satisfactory Academic Progress for Financial Aid Eligibility](#)
 [Policy 9009 Student Appeal of a University Decision](#)

Key Words: GPA, scholarship, subsidy