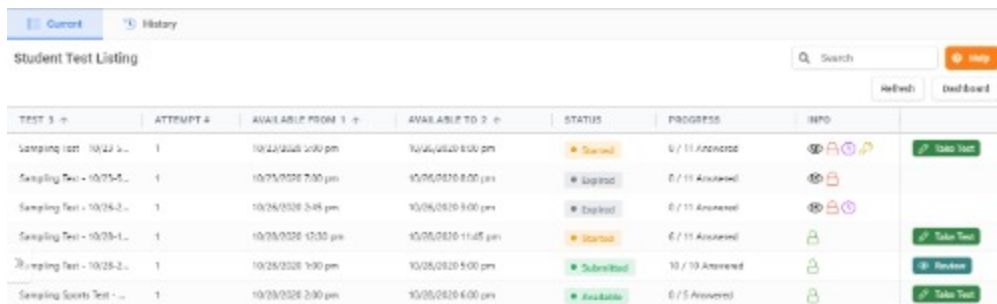













The functionality mentioned in this manual may differ from the functionality available to you. There may need to be custom development to implement this functionality.

- I. Test Listing
- II. Test Taking
- III. Test Submission
- IV. ExamN Browser

## Test Listing

To take an online test, go under **Didactic** and select **My Tests**. This will show all the tests currently scheduled or available to review.

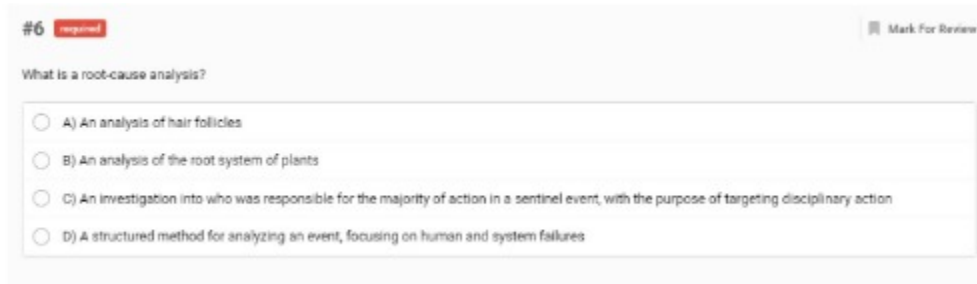


TEST ID	ATTEMPT #	AVAILABLE FROM	AVAILABLE TO	STATUS	PROGRESS	INFO	
Sampling Test - 10/22-2...	1	10/22/2020 10:00 pm	10/24/2020 9:00 pm	Started	0 / 11 Answered	  	<a href="#">Take Test</a>
Sampling Test - 10/25-1...	1	10/25/2020 7:00 pm	10/26/2020 8:00 pm	Expired	0 / 11 Answered	 	
Sampling Test - 10/24-2...	1	10/24/2020 3:45 pm	10/26/2020 9:00 pm	Expired	0 / 11 Answered	  	
Sampling Test - 10/29-1...	1	10/29/2020 12:00 pm	10/30/2020 11:45 pm	Started	6 / 11 Answered		<a href="#">Take Test</a>
Sampling Test - 10/28-2...	1	10/28/2020 1:30 pm	10/28/2020 4:00 pm	Submitted	10 / 10 Answered		<a href="#">Review</a>
Sampling Sports Test - ...	1	10/29/2020 2:30 pm	10/29/2020 4:00 pm	Available	0 / 5 Answered		<a href="#">Take Test</a>

Current Test Listing

# Test Taking

- When a test becomes available, select **Take Test**
- A Start Test button will pop up in the middle of the screen. Click **Start Test** when ready to begin
- If wanting to mark a question for review, select the **Mark For Review** button in the upper right corner.



*Mark For Review*

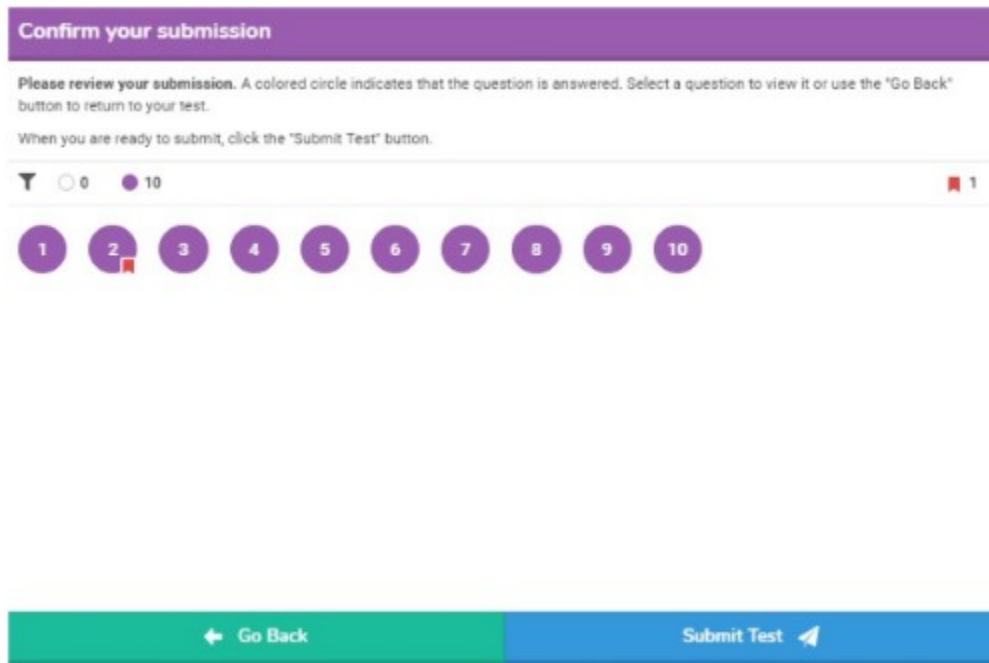
- Additionally, there is a pop-out panel on the right side of the screen that will come up by hitting the arrow.
- This will show all unanswered, answered, and flagged questions.



*Pop-out Review Panel*

# Test Submission

- Once the test is completed, click **Submit Test** at the bottom corner of the screen
- A review panel will pop-up that details the completion of the test
- Select **Submit Test** again to confirm. Or select **Go Back** if wishing to go back to test



*Final Review Screen*

## ExamN Browser

Some tests may be assigned to be completed in the **ExamN Browser**. See the ExamN Browser Manual to learn how to download it.

- Once the browser is downloaded, log in to account
- A listing view of all the tests scheduled to take and have taken will appear
- Find the desired test to take and select the **Download** button
- After the test is downloaded, the available time for the test will begin
- Everything within the test is the same as taking it online, with the exception of closing the browser or leaving the site